

Friends of Garibaldi Park Society

Annual General Meeting Agenda

Date: Tuesday November 2, 2021 at 7pm

Via Google Meet:

<http://meet.google.com/xny-mksi-uiv>

In Attendance:

Taryn Eyton
Greg Smolyn
Alexandra Piros
Megan Joycey
Jagwinder Singh
Tom Ireland
Emily Freer
Charmaine Garcia
Manrico Scremin
Rob Murota
Charmaine Joyce Garcia
Allyssa Lacap
Monika Bittel
Al Jenkins
Jay MacArthur
Jason A
Brian Wood

Agenda:

1. Approval of [October meeting minutes](#)
 - a. No updates or changes - minutes approved
2. Call for additional agenda items
 - a. No additional items
3. Treasurer update and financial reports - Megan
 - We have a little amount of money and a bank account set up in progress. When we have a new board of directors in place we can move forward.
 - Min 3 signers needed (President, Treasurer and maybe Vice President)
4. Explanation of election/bylaw change process - Taryn
 - FOGPS had basic by-laws since the beginning and we were missing some basic pieces and so we wanted to formulaized some items to go forward.
5. Bylaw updates - Taryn/Manrico
 - a. Review proposed changes to bylaws [here](#)
 - b. Final draft will not have changes in red.

- c. This will replace all our old bylaws.
 - d. Manrico went over the basic highlights in red. See the bylaws in the link above.
 - e. Everyone on this call are members, but not all are directors.
 - f. Existing board met prior to giving this to Manrico to help edit and change and the board was onboard. Manrico had helped two societies with writing their by-laws so has some experience. (Spirit Huts Society and ACC Vancouver Section)
 - g. Any questions - no questions
 - h. Motion put forward to adopt the by-laws: Taryn
 - i. Tom seconded
 - j. Voted: Motion passes unanimously.
6. Election of new board of directors
- a. Up to 11 Board Members elected at large - Once elected, the board decides amongst themselves how to fill the roles.
 - i. Candidates: Taryn Eyton, Vanessa Roth, Alexandra Piros, Megan Joyce, Jagwinder Singh, Tom Ireland, Emily Freer, Charmaine Garcia, Greg Smolyn.
 - ii. People who are not here are not eligible to be elected
 - iii. You can see board role descriptions if you are interested
 - iv. Are there any more nominations for the board of FOGPS - there were none that came forward.
 - v. Taryn proposed a motion to put the slate up for election
 - vi. Tom seconded.
 - vii. Unanimously elected with 17 in the vote.
 - b. Responsibilities of board members:
 - i. Attend all FOGPS board meetings unless excused due to illness or other reasons acceptable to the President.
 - ii. Assist in finding a potential successor when expecting to leave their named position.
 - iii. Assist and mentor their successor.
 - iv. Fulfill their board role (as defined below) to the best of their abilities
7. End of AGM - Start of Regular Open Board Meeting
8. New board votes on board member roles
- a. President - Responsible for: Chairing meetings, speaking/signing letters on behalf of the organization, ensuring the organization's mission is executed, signing authority for bank accounts - Taryn Eyton
 - b. Vice President: Steps in for the president when they are not available to chair a meeting, speak or sign letters on behalf of the organization, and ensure the organization's mission is executed. Has signing authority for bank accounts and financial matters. Is a voting member of the board of directors. - Charmaine Garcia
 - c. Secretary: Keep accurate minutes at monthly board meetings and circulates them in a timely manner. - Vanessa Roth
 - d. Treasurer: Responsible for notifying the board of any expenses upcoming and dispersing any funds that need to be paid, manages the FOGPS financial accounts and banking. - Megan Joyce

- e. Webmaster: Responsible for web hosting and design, researching and implementing technologies and apps as needed. - Alex Piros
 - f. Volunteer Coordinator: Manages our volunteer database and our communication strategy for volunteers. Responsible for onboarding new volunteers, and responding to volunteer inquiries. Is a voting member of the board of directors. - Emily Freer
 - g. Social Media and Events Committee Chair: Acts as the voice for the FOGPS mission. Recruits volunteers and raises awareness of FOGPS on social media using whichever platform they deem most effective. Organizes FOGPS outreach and awareness events. Is a voting member of the board of directors. - vacant
 - h. Advocacy Committee Chair: Responsible for being aware of and understanding which issues affect the park, defining the society's position on these issues and advocating our position to stakeholders (e.g. BC Parks, government) - Tom Ireland
 - i. Trail Maintenance Committee Chair: Responsible for communicating with BC Parks regarding trail maintenance, organizing trail maintenance projects including deciding on scope of volunteer involvement and strategy - Jagwinder Singh
 - j. Board Members at Large (two positions): Responsible for keeping up to date with general issues of interest to FOGPS. - Greg Smolyn (also sits on Volunteer Coordination Committee)
9. New board votes on non-voting committee roles
- a. Assistant Volunteer Coordinator: Assists the volunteer coordinator with managing our volunteer database and our communication strategy for volunteers. Helps onboard new volunteers, and respond to volunteer inquiries. - Allyssa Lacap;
 - b. Social Media and Events Committee Vice Chair: Assists the chairperson of the committee with recruiting volunteers and raising awareness of FOGPS on social media and organizing FOGPS outreach and awareness events. - vacant
 - c. Advocacy Committee Vice Chair: Assists the chairperson of the committee by being aware of and understanding which issues affect the park, defining the society's position on these issues and advocating our position to stakeholders (e.g. BC Parks, government) - vacant
 - d. Trail Maintenance Committee Vice Chair: Assists the chairperson of the committee with communicating with BC Parks regarding trail maintenance, organizing trail maintenance projects including deciding on scope of volunteer involvement and strategy - Vanessa Roth
10. Vacant Roles
- a. We received emails/messages from some other people who said they were interested in board roles but were unable to attend tonight. Hopefully these people can come to the December open board meeting and if they are still interested in a position we can hold a mid-term election at the January meeting
11. FMCBC AGM Recap - Taryn
- Taryn attended two weekends ago - there were elections at the meeting and talks about insurance, which also doesn't relate to us. Also we got \$50 as a thankyou for

attending. Megan suggests that we wait till we have a bank account so we can put it in our account officially.

12. BC Parks Volunteer Recognition event recap - Vanessa
Heard about other volunteer groups and what they do. Presented on a broad overview on FOGPS, the restructure, committees we have and then highlighted our BC Parks projects in Sept.
13. Social Media and Events Update -
We keep increasing our followers which is great.
We keep getting interest in people to volunteer
It was a good year to learn a lot about FOGPS and how things run.
14. Trail Maintenance Committee Update - Vanessa and Jagwinder
 - a. We had a meeting last week and talked about some things that could change for next year. Volunteer Coordinators and Trail Watch will work closely together in the spring to help move things along next year.
 - b. Call-out for any un-submitted Trail Watch reports
 - c. Suspending meetings until 2022 - date tba
15. Advocacy Committee Update - Tom
Met a couple of weeks ago and talked about upcoming priorities.
One is the Bear issues in the park
Change in FOI requests
Do some work on getting feedback on Day Pass that BC Parks have used (looking to collaborate with other groups on this too)
16. Website and IT update - Alex
No updates for websites
Tech, maybe build us a Wiki for roles on the board for what our responsibilities are.
17. Any additional agenda items
 - Megan - transferring personal email and docs to FOGPS drive. Alex can help with that maybe? Alex and Megan will meet together.
 - Alex - wants to update google account
 - New boards need to give headshots and bio to Alex for website
 - Brian - question - is the bank account finalized, it is now that we have the final signing offices. Will there be a list of costs that have occurred? Taryn has the list and is not out of pocket. Which bank, Vancity? Megan did the research and yes we are.
 - Jay - question on Sept update it was recapped in the Sept project. Taryn said that we have a bit of funding from BC Parks for an interpretive sign to go on that kiosk. Taryn will follow up on her email to BC Parks on that.
 - Brain suggests we can use his trail work signs in progress and post pics of projects on the website.
 - Some of our Sept project photos and videos did get onto social media and maybe we can get those photos and videos to be on our website.
 - AI - BC Parks gave out volunteer hats that could be used, David Whiteside has said that we can get some hats but we still need to get them from him.
- Reminder of Upcoming Meeting Dates:
 - a. December Open Board Meeting Tuesday, December 9 at 7pm - a [recurring meeting in Google Meet](#)
 - b. Trail Maintenance: tba until new year
 - c. Advocacy: Tuesday November 16 at 8pm

d. Social: tba